

# Building Name Request Application

This application is for requests to have Buildings Named (New Buildings, Named in Honor, Named for Donor).

Forward completed form to: Office of the President  
Gulley Hall  
352 Mansfield Road, Storrs, CT 06269-2048  
Unit 2048

Date of Application Submission:

1. Contact Information of Person Making Request:

Name:	Address:
Department:	Telephone:
Title:	Email:

2. Current Building Name and Address (if applicable):

3. Requested Building Name:

4. Describe the Reason for the Proposed Name:

5. Dean/Department Head/Director Name:

Signature of Requestor: \_\_\_\_\_

Signature of Dean/Department Head/Director: \_\_\_\_\_

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**FOR OFFICE USE ONLY**

Date Received: \_\_\_\_\_

Reviewed by Signage Committee: \_\_\_\_\_

Reviewed by VP for Development (if applicable): \_\_\_\_\_

Reviewed by Provost/Vice President: \_\_\_\_\_

Reviewed by President: \_\_\_\_\_

Reviewed by Building Names Comm.: \_\_\_\_\_  
(if applicable)

Approved by Board of Trustees: \_\_\_\_\_